

NEWTON TOWNSHIP BOARD OF TRUSTEES
4410 NEWTON FALLS BAILEY ROAD
NEWTON FALLS, OH 44444
MONTHLY MEETING
MARCH 22, 2021

The Newton Township Board of Trustees held its monthly meeting on Monday, March 22, 2021 at the Township Administration Building, 4410 Newton Falls-Bailey Road in Newton Falls, OH with Trustees Augusta, Lutz and Fiscal Officer Montgomery present. Augusta led the Pledge of Allegiance and called the meeting to order at 6:30 p.m.

ALSO PRESENT: Mike Hall, road superintendent and cemetery sexton; Rod Hedge, zoning inspector; two members of the general public

Augusta moved to excuse Nemet from the meeting due to a work conflict. Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

APPROVAL OF MINUTES

Augusta moved to suspend the reading of the March 03, 2021 rescheduled monthly meeting minutes and approve as submitted. Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

Augusta moved to suspend the reading of the March 10, 2021 public hearing minutes and approve as submitted. Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

REPORTS

Fiscal Officer Montgomery presented the February 2021 reconciliation with a reconciled balance of \$902,740.55 with an adjusting factor for monthly payroll carried forward to March and January RITA overpayment. She received notice from Sarah Gartland that she is stepping down from the Zoning Commission. Her resignation will be presented for acceptance when someone is accepted to fill her board seat. Montgomery reported that she did not submit changes to the Recorder's Office to the Zoning Resolution as a result of the Apel zoning hearing in March as the Board's decision was on a parcel too small to be specifically identified on the maps in the current Resolution. The zoning change will be updated with the Planning Commission so it will be reflected on any future map updates. Montgomery also noted she upgraded the printer in the zoning office and the new HP printer is working out well. Cemetery deeds were issued for WS 472 ½ #1&2 and WS 473 ½ #1.

Hall summarized recent road and cemetery activities which included the following: put down 3 loads cold patch; fixed crossover on Grand and put 3 loads rip rap around it; cleaned 440 ft ditch from Grand to Fairview and 312 ft. ditch on Butts-Kistler; replace 30 street signs; fixed hydraulic hose on backhoe; replaced crossover on Butts-Kistler; filled in Butts-Kistler with grindings-the road is finished; two burials in West Side and one in Lutheran Cemeteries; and the bricks that were around the old sign at the Administration Building will be placed around the sign at the Lutheran Cemetery. Hall will follow up with the county regarding drainage issues with the pipe on Wood-Lenhart Road. Also noted were complaints that there are no lines on Newton-Tomlinson which is a county road.

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There was no sheriff report for distribution.

Hedge submitted the zoning report through March 22, 2021 which included three permits for a total of \$330. He has had numerous inquiries regarding building lots in the township; many properties have not been desirable to build on.

TRUSTEE REPORTS

Augusta noted he found a refrigerator with an ice maker for the road department break room. It is on the agenda for approval.

Augusta moved to receive all reports as submitted. Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

OLD BUSINESS

21.03.09 Augusta moved to adopt the 2019 Newton Township Comprehensive Plan. (He noted the document is to be amended to include the name and title of the fiscal officer under “elected officials”). Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

21.03.10 Augusta moved to replace the current phone/answering systems at a cost not to exceed \$2,000.00. Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

NEW BUSINESS

21.03.11 Augusta moved to approve Then and Now purchase orders as follows:

PO 8 *Tribune Chronicle* legal notice \$195.01

PO 9 Trumbull Co. Treasurer-road salt \$5407.58

PO 10 Pipelines, Inc. for Butts-Kistler crossover pipe \$2540.50

PO 13 Dave Allman Home Improvements-materials to upgrade road dept. bathroom \$1675.00

Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

21.03.12 Augusta moved to approve payment listing and pay bills as presented (through 62-2021 and 24673). Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

21.03.13 Augusta moved to approve purchase orders as listed (through PO 13-2021). Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

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21.03.14 Augusta moved to accept the February reconciliation report as presented by the fiscal officer.
Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

21.03.15 Augusta moved to approve the purchase of a refrigerator from Home Depot for the road department break room not to exceed \$850.00 Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

21.03.16 ANNUAL PERMANENT APPROPRIATION RESOLUTION FOR FISCAL YEAR 2021

BE IT RESOLVED by the Board of Trustees of Newton Township, Trumbull County, Ohio, to provide for the current expenses and other expenditures of said Board of Trustees, that Permanent Appropriations for the fiscal year ending December 31, 2021 shall be adopted by fund as follows:

Fund	Salaries		Benefits		Other		Total Appropriation
1000 General	\$54,580.00		\$53,255.00		\$90,596.00		\$198,431.00
2011 Motor Vehicle	\$0.00		\$0.00		\$5,440.00		\$5,440.00
2021 Gasoline Tax	\$83,000.00		\$0.00		\$2,500.00		\$85,500.00
2231 Road & Bridge	\$15,160.00		\$83,630.00		\$20,000.00		\$118,790.00
2041 Cemetery	\$47,000.00		\$8,045.00		\$50,200.00		\$105,245.00
2081 Police	\$0.00		\$0.00		\$51,335.00		\$51,335.00
2111 Fire	\$0.00		\$0.00		\$56,665.00		\$56,665.00
2231 Motor Vehicle Perm	\$0.00		\$0.00		\$25,500.00		\$25,500.00
2272 Coronavirus Relief	\$0.00		\$0.00		\$800.00		\$800.00
Total of All Funds	\$199,740.00		\$144,930.00		\$303,036.00		\$647,706.00

BE IT FURTHER RESOLVED that appropriations may be reallocated as necessary by the Fiscal Officer within the legal level of authority of appropriations as presented.

Augusta moved to adopt Resolution 21.03.16. Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

21.03.17 Augusta moved to contract with iPanda Designs, LLC to build a new website and provide services and hosting for one year (total for services \$1,740.00). Second by Lutz.

Discussion: The quote was compared with a second obtained from GovUnity. Augusta noted that he and Montgomery have both met with Ilona Seaman from IPanda and viewed her

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presentation at the OTA Conference. Her rate is fair and they believe her company is a good fit for the township's needs.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0

TRUSTEES COMMENTS

Augusta noted he spoke to City Manager Lynch and agreed to sign a letter of agreement in support of the project to be forwarded to the county as long as it is clarified there will be no annexation due to the project and the cost to residents will be defined up front.

Lutz asked Montgomery about the current cash flow of the Fire District. Montgomery responded that an advance of property tax settlement from the county has been a good management tool; the District currently maintains a positive cash flow and is working to operate within 2021 forecasted revenue.

PUBLIC COMMENTS

Richard Curtis, Scott St. commented about the rising cost of materials and supplies, noting that things are only going to get worse.

The village's proposed Scott St. project was briefly discussed. Lutz said some people think the township should pay toward the project, but the township has no sewer and can't afford it. Although County Engineer Smith is no longer the Sanitary Engineer, he is still involved because he wants to see the project through. Augusta will contact Julie Green at the Planning Commission to see if there is any assistance available for septic for low income residents.

Augusta moved to adjourn the meeting. Second by Lutz.

Roll Call: Augusta, Yes Lutz, Yes MOTION CARRIED 2-0 The meeting adjourned at 7:24 p.m.

These meeting minutes have been lawfully approved as submitted on this date: April 26, 2021.

Respectfully submitted
Susan D. Montgomery
Fiscal Officer

Official copy available by request.